

**SOLICITATION ADDENDUM 121165 O3
QUESTIONS AND ANSWERS**

Date: March 7, 2025
 To: All Bidders
 From: Kate Severin/Kyla Black
 NE Department of Correctional Services
 RE: Addendum for 121165 O3 Non-Custody and Behavioral Health Staffing Analysis to be opened March 18, 2025, at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned solicitation. The questions and answers are to be considered as part of the solicitation. It is the responsibility of bidders to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP/ITB Section Reference</u>	<u>RFP/ITB Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	V:B	Numbered page 24	Does the scope of the study include positions in the 9 institutions and central office, or only at the 9 institutions?	The scope includes positions at all nine facilities and Central Office.
2.	Attachment A	Attachment A	In Attachment A: Non-Custody Titles, Including Health Services, we identified three custody titles (Corrections Captains, Corrections Lieutenant, Corrections Major). Are these to be included in the review? If so, are they custody supervisors in the institutions, or do they have some other role in the system?	Corrections Captain, Corrections Lieutenant, and Corrections Major positions are custody supervisory positions that are to be included in the staffing analysis.
3.	V:E:9 And VI:2	Numbered page 26 Numbered page 30	The RFP states that the technical response should include, "at least one copy of previous staffing analysis report(s) as prepared for a similar state correctional agency." XXXX does not have a previous staffing analysis report to submit. Can this requirement can be waived?	The language within the RFP (VI:2) is "The technical response section of the solicitation response should consist of the following subsections..." If no previous staffing report is available, bidders may describe in detail or provide a template example that demonstrates how their report will meet all NDCS needs.

This addendum will be incorporated into the solicitation.

